

## **INSTRUCTIONS FOR OBTAINING ZONING APPROVAL – DRIVEWAY/CONCRETE**

- Submit a copy of your plot survey to the Borough, Zoning Office. The plot survey will serve as your zoning approval/permit once approved.
- Please drop off to the Zoning Office on the second floor of the Municipal Building, 606 W. Nicholson Road.
- There is no cost for the zoning approval.
- Please indicate directly on the survey what is being proposed for the driveway or concrete.
- Please show all measurements exactly.
- Please indicate if you are a corner property or an interior lot.
- Please make sure your name, phone number and email address are on the survey for easy contact information.
- Any questions, please call Danielle at 856-547-0711 or email [d.ingves@audubonnj.com](mailto:d.ingves@audubonnj.com).

\*\*\*If you are replacing sidewalk or walkway blocks and/or a driveway or apron as part of the CO process for selling your property, zoning approval is not needed. However, as part of the CO process, exterior re-inspections are required before any COs will be issued. Please contact Danielle at 856-547-0711 or email [d.ingves@audubonnj.com](mailto:d.ingves@audubonnj.com) with specific questions.